

BADINGHAM PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING Held on Wednesday April 4th 2018 at 7.30pm at Badingham Village Hall

Reports from District & County Councillors, and questions from members of public: -
Duration time maximum 20 minutes - 3 minutes per person.

One member of public present – Julia MacLusky who was granted time to speak to give a presentation regarding her request to hold outdoor activities each Saturday morning for a set number of sessions for young children. It was explained that the outdoor activities structure is with the emphasis of encouragement for independent learning. An outside woodland environment is needed and skills and activities including woodcraft, lighting and using fires to cook, tree climbing within guidelines set by the Forest School Association which will be setting the activities delivered by Julia McKluskey be running the sessions. Insurances and risk assessments are conducted to satisfy the Forest School criteria.

The Parish Council thanked Julia for her presentation so that they could consider the permission that she would need to operate the Forest School Sessions at Pocket Park.

1 PRESENT

Cllr S Frost - Chair
Cllr T Barber -Vice Chair
Cllr R Welham
Cllr S Osborne
Cllr D Horrocks
Mrs Sue Piggott – Clerk

APOLOGIES

Cllr L McQuade

2 DECLARATION OF INTERESTS

Cllr S Osborne – Member Village Hall Committee
Cllr D Horrocks– Wife member of Village Hall Committee

3 MINUTES OF MEETING:

Council members considered and approved the minutes for January 10th 2018

4 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING

The Clerk submitted two pieces to the Echo, detailing the decision for the Precept to remain the same and the explaining the opportunity to conduct a Neighbourhood Plan.

The Clerk submitted the decision agreed for the Planning Application - **DC/17/5074/VOC**– The Barn, development for alteration of design of dwellings and plots as one of support with the condition that conditions should be discharged before commencement, also for Planning Application - **DC/16/2665/FUL**- Moat Farm, Barn conversion, alteration of design as one of support.

The Clerk attended the Village Hall on Saturday Feb 24th to help clear and organise the cupboard in the village hall for housing the Parish Council filing cabinet.

The Clerk has continued to monitor information regarding the new Data Protection rules that take place at the end of May. There has been conflicting and unclear notifications. The Clerk has become aware of the need to have an outside appointment to comply to Data Protection compliance, a Clerk cannot be appointed to this role due to potential conflict of interests, the details will be given under item 7.

5.0 FINANCE – To Approve Financial Statement

Council members approved the Financial Statement

5.1 The Clerk notified Councillors of the new External Auditor which is Littlejohn LLP.

6 VILLAGE HALL – Cllr S Osborne

Cllr Osborne expressed thanks for the help in clearing the hall cupboards, which are now all in order. A new fire door has been installed within the hall. The main hall is available on Tuesdays, the PlaySchool will operate from the small committee room on Tuesdays. A Cleaner and Caretaker has been appointed and all groups that hire the hall are responsible for leaving it in a clean and clear condition. The Village Hall received £92.00 from funding raised by one of the village Quiz nights.

7 DATA PROTECTION

There has been a huge amount of notifications to the Clerk regarding the new Data Protection requirements coming in at the end of May which is aimed at major institutions down to small parish and community councils. The notifications have been conflicting but it now appears that Clerks cannot be appointed as the Data Protection Officer. LCPAS are offering a service that will allow compliance for small Parish Councils that don't have the ability to appoint a staff member. This annual service totals £150 per year. Council members considered this and agreed that they would have to appoint this service from LCPAS.

8 POCKET PARK – Cllr R Welham

Cllr Welham will confirm with Kindewood their continuation of contract providing that Council Members agreed, all members agreed.

Council Members considered the request by Julian MacLusky to operate outdoor activities for children at Pocket Park on Saturday mornings under the Forest School directive.

Council members acknowledged that whilst the activities were a good idea, that Pocket Park had restrictions in accordance to the S.106 which must be complied with, there can be no permanent structures/ buildings for facilities or operations. With regards to creating a fire pit with activities, the safety of the pond etc these would be acceptable providing risk assessments were in place and proper insurance cover. It was felt important that the Parish Council Insurers were informed and full instructions received to ensure any liability that the Parish Council might have is fully mitigated. The Clerk was asked to speak to CAS regarding these points.

SP

9 PLANNING – Updates and Applications

9.1 UK POWER NETWORKS – Permission required for connection to point within Pocket Park for the new development.

Council members agreed that this is essential to connect the Barn Development and fully agreed.

9.2 Application: DC/18/0876/FUL- Lime Tree Farmhouse, Pound Green, - Erection of Ag Barn/Outbuilding

Council members agreed support but with the condition that the proposed building remains as a building for agricultural use and storage.

SP

9.3 Application: DC/18/083/FUL -2, Myrtle Cottages, Mill Rd. – Single storey double block extension to rear of semi-detached dwelling - 2.5m x 2m – Porch

Council members agreed support

SP

9.4 Application: DC/16/2665/FUL-variation of condition- **DC/5290 VOC**, and **DC/17/5291/LBC** – Change of use from one dwelling and 2 holiday lets to 2 dwellings.
Council members agreed support **SP**

10 NEIGHBOURHOOD PLAN – Cllr S Frost
Cllr Frost reported that there had been no results from the explanation and invitation for committee members to come forward printed in the Echo. Council members agreed to promote the Neighbourhood Plan again at the Annual Parish Meeting and invite committee volunteers from the community, which is a major requirement to be able to develop and produce a Neighbourhood Plan.

11 HIGHWAYS
The drains are blocked on Mill Road at Cherry Tree farm, reports need to be made on the SCC reporting portal. Cllr Horrocks will report. **DH**

12 WWI NATIONAL BEACON EVENT 11.11.18 - Defer
To consider catering options and event organisation

13 FOOTPATHS AND BRIDLEWAYS - Defer
Any issues

14 CORRESPONDENCE
The Clerk notified Parish Council members of the correspondence from Historic England stating the the War Memorial at St John the Baptist Church has been Awarded Grade II Listed building status.

15 ITEMS FOR NEXT AGENDA

- Annual Parish Meeting – promote Neighbourhood Plan
- Village Hall
- WW1 Beacon Event
- Footpaths

16 DATE OF NEXT MEETING
Annual Parish Council – May 2nd or 9th - TBC

Annual Parish Meeting – May 11th or June 1st - TBC

Meeting closed 9.55pm

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Chair

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Date