

**BADINGHAM PARISH COUNCIL**  
**MINUTES OF PARISH COUNCIL MEETING**  
**Held on Thursday October 18th 2012 at 7.30pm**  
**at Badingham Village Hall**

Reports from District & County Councillors, Police and Enterprise Badingham, and questions from members of public:

**Mr Simon Benton** - gave a presentation of his work and how he could design and fabricate a village sign for Badingham. Mr Benton will provide some ideas and costs before the next scheduled Parish Council meeting.

**District Cllr Colin Walker** - reported on the current status of the 111 'less than urgent' phone contact for out of hours urgent care – Report attached.

Meeting opened at 8.25pm

**1 PRESENT**

Cllr S Frost-Chair  
Cllr J Porter-Hardy  
Cllr B Foster  
Cllr G Upton  
Cllr D McQuade  
Cllr L McQuade

**APOLOGIES**

Cllr J Bellefontaine  
Cllr S Osborne-Vice-Chair  
Cllr R Welham

Mrs Sue Piggott - Clerk

**2 DECLARATION OF INTERESTS**

Cllr Upton declared that she was related to Mr Simon Benton who presented his capabilities for producing a village sign for Badingham.

**3 MINUTES OF MEETING 6<sup>TH</sup> SEPTEMBER 2012**

Minutes were agreed and signed.

**4 MATTERS TO REPORT FROM ACTIONS OR LAST MEETING**

**Clerks Report** - The Clerk took the Questionnaire to Fram Tech Centre for printing and with instructions for label and brown envelopes. The Clerk collected the 250 Questionnaires in labelled brown envelopes prior to the meeting on September 26<sup>th</sup>. The Clerk attended the Questionnaire meeting on September 26<sup>th</sup> and prepared the paperwork for councillors to have for collection of the Questionnaires. The Clerk delivered a large printed out label to Cllr Foster to attach to the returns box that Cllr Foster had fabricated and placed at the notice board to coincide with the weekends distribution of the Questionnaire with the Echo.

The Clerk ensured that both pieces for the Echo publication were submitted by the deadline. The pieces the Clerk forwarded for inclusion are attached. The Clerk had asked for the Poster for the Questionnaire to be a whole page. The pieces that were printed were cut down with no graphics. The Clerk has asked the editor why the pieces were not as submitted and for the reason that the Questionnaire Poster was not given a whole page, the reasons given were that the graphics need to be black and white linear, and the wording was cut and adjusted for improvement of text. The

Clerk was aware of the absolute importance of the pieces being submitted especially the critical timing of Questionnaire distribution with the Echo. Because the Clerk does not receive a proof of the Echo before going to print, there was no chance to try to address the copy. The Clerk has printed out collection return slips for councillors together with name badges. The Clerk has started the process of adoption of the BT telephone box in the village. An application has been made which is only accepted through an electronic process.

## **5 FINANCE**

**5.1** The Financial Statement was agreed.

**5.2** The Clerk notified members that she had been contacted by Dennington Tennis Club who wished to notify Badingham Parish Council that they were making an application of funds from SCDC 'Playspace' funding which is shared with Badingham. Council agreed that they could give a proper response when they were made aware of the sums involved.

**6 PLANNING – Application: C12/1967 – Rising Bank, Mill Rd, Badingham.**  
Council agreed on the response of 'No Objection'.

## **7 PARISH PLAN REVIEW QUESTIONNAIRE**

**7.1** Council agreed to divide up the roads within the village and for each member to collect accordingly. Cllr Foster will use the Clerk's Property List alongside the 'Echo' distribution routes to help in the exercise.

**7.2** The Chair has spoken to SALC for advice on analysing the data, a meeting has been offered so that the correct procedure can be formulated. The independent Clerk, Mrs J Page, who has offered her services to complete this task will be invited to attend this meeting. Council agreed.

**8 FOOTPATH BROCHURE – Deferred**

**9 HIGHWAYS – Deferred**

**10 VILLAGE SIGN – Deferred**

## **11 VILLAGE NEWSLETTER – ECHO**

Council considered the Echo as a communication for the Parish Council items. Council agreed that independent pages should be produced to provide any items that the Parish Council wishes to be distributed with the Echo. The pages can be forwarded to Mr and Mrs Collins who print the copy to be inserted to the middle of the Echo. Council agreed.

**12 VILLAGE HALL – Deferred**

**13 POCKET PARK – Deferred**

**14 LOW COST HOUSING – Deferred**

**15 CORRESPONDENCE - None**

**16 ITEMS FOR THE NEXT AGENDA**

Deferred items

**17 DATE OF NEXT MEETING**

Monday 12<sup>th</sup> November -7.30pm

Meeting closed at 9.40pm

The Chair put forward the motion that a confidential session should take place with regard to Village Wellbeing issues. Cllr Upton Proposed and Cllr L McQuade Seconded.

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Chair

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Date