

BADINGHAM PARISH COUNCIL

MINUTES OF ANNUAL PARISH COUNCIL MEETING Held on May 9th 2013 at 7.30pm at Badingham Village Hall

Reports from District & County Councillors, Police, Enterprise Badingham, Members of Public and questions:

Mrs Skevington spoke on behalf of the Badingham Community Council, reporting that they wish to provide a difribillator for the village and to site it in the porch of the Village Hall. – The Parish Council supported this, the Village Hall Committee will be required to make the decision to accept the proposal.

Mrs Rouveray spoke with regard to a recent planning application submitted for a new dwelling on a site within the grounds of their own residence Longlea House, Mill Rd, Badingham. The presentation outlined the intended design and positioning of the new dwelling.

Meeting opened at 7.40pm

1 PRESENT

Cllr S Frost-Chair
Cllr S Osborne
Cllr L McQuade
Cllr J Porter-Hardy
Cllr B Foster
Cllr G Upton
Cllr D McQuade
Cllr J Bellefontaine
Mrs Sue Piggott – Clerk

APOLOGIES

Cllr R Welham

5 members of Public

1 MEMBERS TO ELECT CHAIR (Nomination, seconder, vote) & Signing of Declaration of Acceptance

Cllr Frost proposed herself to stand for Chair, Seconded by Cllr Upton, members agreed unanimously.

2 DECLARATION OF INTERESTS

Cllr Bellefontaine declared that he held the position of Chair of the Village Hall Management committee

Cllr D McQuade – Gave recommendation of Drainage contractor who attended site meeting to give advice.

Cllr J Porter-Hardy – Owner of property adjacent to Village Hall

3 PRESENT

Cllr S Frost, Cllr G Upton, Cllr B Foster, Cllr J Bellefontaine, Cllr J Porter-Hardy, Cllr S Osborne, Cllr D McQuade, Cllr L McQuade

APOLOGIES

Cllr R Welham

4 TO ELECT VICE-CHAR (Nomination, seconder, vote)

Cllr S Osborne Proposed by Cllr J Bellefontaine, Seconded by Cllr B Foster, members agreed unanimously.

5 ELECTION OF REPRESENTATIVES:

SALC – All Councillors

Trees & Ponds – Cllr R Welham

Low Cost Housing – Cllr B Foster

Emergency Officer – Cllr J Porter-Hardy

Footpaths – Cllr B Foster

Highways – Cllr G Upton

6 MINUTES OF ANNUAL PARISH COUNCIL MEETING 2012 – Approve/Sign

The Minutes were agreed and signed.

7 MINUTES OF MEETINGS – March 25th & March 14th 2013

The Minutes for March 25th and March 14th were agreed and signed

8 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING & CLERKS REPORT:

Clerks Report:

The Clerk received the photographs from Cllr Upton showing the exact positions required for the dog bins and forwarded the information onto SCDC. SCDC confirmed that following inspection of the sites requested that they were happy with the proposed sites.

Simon Benton contacted the Clerk to gain confirmation on the exact finishing for the Village Sign metal work. The Clerk contacted councillors to request that they decide on the finish which could then be confirmed for completion of the sign.

The Clerk worked with Cllr McQuade to arrange a date for a site to meet with a contractor to assess the drainage work required for the Village Hall grounds. This meeting was arranged for 8.30am Thursday 9th May.

The Clerk contacted Mr Roffey of Hastoe Housing to invite him to the meeting on 9th May, unfortunately he is unable to attend but requested future dates so that he can hopefully attend a future meeting.

The Clerk has sent out notification and invitations to present reports to the organisations within the village for the Annual Parish Meeting on May 17th.

The Clerk contacted BT with regard to the council taking up ownership of the telephone box, they require the contracts to be signed and returned.

The Clerk has prepared all the paperwork necessary to submit for internal audit and also for the Year End External Audit.

9 FINANCE

9.1 Financial Statement was approved.

9.2 Council considered the account details and completed External Year End Audit Form and agreed to sign these off for submission. -

10 PLANNING

Application: C13/0739 – Location: Part Side Garden, Longlea House, Mill Road, Badingham. Proposal: Outline application for erection of dwelling. New vehicular access to Longlea House.

Council considered the application and unanimously agreed that they had no objection. The Clerk will notify SCDC accordingly. **SP**

11 PARISH PLAN REVIEW

11.1 The process and follow on from the analysis of the questionnaires will be an event to which the community is invited and priorities considered, an Action Plan will then follow. Decisions on actions can only take place following this. Analysing the results from Survey Monkey programme is likely to be a lengthy exercise, the format is not straight forward.

11.2 Members agreed that a formal thank you should be written to Anna Cain who provided the service of inputting all the questionnaire results into the Survey Monkey computer programme. **SP**

12 VILLAGE HALL

12.1 Report on Drainage inspection: Cllr D McQuade reported that the site visit took place with Brooks & Ward Drainage specialist. A report will be provided so that invitations to tender for the work can be issued. **DM**

12.2 Council considered the correspondence from Mr T Appleby on 27th March with reference to his enquiry re building a new village hall & playing field. Council agreed that a letter of response should be sent to Mr Appleby explaining that according to the questionnaire responses, the early indications showed there was no desire from the majority to have a new village hall. The council also considered it important to make clear that the council, as a whole, were not party to any details surrounding the arrangements financially, or otherwise, that may have been proposed. It was vital at all times that negotiations were clear and fully understood by all members of the council. The Clerk was requested to write to Mr Appleby. **SP**

13 VILLAGE SIGN

Council agreed costs for the oak post, bricks and labour should have a ceiling of £500. Mr Ruffles has offered to build the base and is working with Cllr Foster to source materials. Cllr Foster is in contact with S.Benton to source an oak post and will secure the metal work to the post. **BF**

14 HIGHWAYS – Cllr G Upton

14.1 Cllr Upton reported that the road signage in need of repair/replacement on the A1120 will be put up within the following week. The signs will be assessed for the B1120.

14.2 To work with SCC and place grit bins in the village required so much ‘red tape’, including allowing only nominated people to access the bins, the maintenance of a list of nominated people etc that council agreed they could not justify going ahead with installing grit bins.

15 BT TELEPHONE BOX

Council considered a programme of repair and renovation and use for the telephone box. It was decided that a sub-committee should be appointed to ensure that the box is repaired, renovated and maintained. Cllr J Porter-

Hardy, Cllr G Upton and Cllr L McQuade agreed to being members of the sub-committee.

16 RESPONSES:

16.1 Council considered the response to Framlingham Development Trust following the presentation at the last meeting. Council agreed to offer full support in principal to their proposed scheme.

The Clerk will write accordingly.

SP

16.2 Council confirmed the response to Mr N Newton the Pocket Park volunteer tree management team. Council agreed that they were happy for this to be put in place. The Clerk will write accordingly.

SP

17 CORRESPONDENCE - None

18 ITEMS FOR THE NEXT AGENDA – No special items requested

19 DATE OF NEXT MEETING

Next Meeting date Thursday June 20th 2013

Meeting closed 9.30pm

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Chair

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Date