

BADINGHAM PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
Held on Thursday July 12th 2012 at 7.30pm
at Badingham Village Hall

Reports were invited from District & County Councillors, Police and Enterprise Badingham, and questions from members of public.

Meeting opened at 7.30pm

1 PRESENT

Cllr S Frost-Chair
Cllr J Bellefontaine
Cllr D McQuade
Cllr B Foster
Cllr R Welham
Cllr L McQuade
Cllr S Osborne
Mrs Sue Piggott - Clerk

APOLOGIES

Cllr J Porter-Hardy
Cllr G Upton

2 DECLARATION OF INTERESTS

Cllr Bellefontaine declared his interest in the Village Hall, he holds the position of Chair to the Management committee

3 MINUTES OF MEETING 17TH MAY 2012

The council approved the minutes for 17th May 2012.

4 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING

The Clerk submitted the Planning responses decided at the meeting on May 17th those being Field View, Mill Rd, No Objection and Hill Farm Barn that of Objection on the grounds of lack of visibility onto the highway.

The Clerk submitted an order for a banner for the Jubilee Celebrations from a printing company in Ipswich and collected the banner. The Clerk ensured the banner and boxes of jubilee mugs were ready for the weekend. Cllr Upton collected the items from the Clerk.

The Clerk delivered all the paperwork for SALC to complete the internal audit and collected the paperwork on completion.

Following a separate Planning meeting to decide a response for Mindys Bar and High Ash Farm the Clerk submitted the responses those being for Mindys Bar one of 'Objection' on the grounds that there was no provision for off road car parking also the absence of 'wheelchair' access and disability criteria. For High Ash Farm a response of 'No Objection' was submitted.

5 FINANCE

5.1 Council agreed the Financial statement

- 5.2** The Clerk explained that the internal audit had been completed. The Year End Audit Form which will be submitted to BDO the external auditor had 2 errors on it in Section 1. The receipts for year end 2011 read 243 and needed to be 245, the form requires figures to be rounded, an amount of £2.68 bank interest was not represented by 243. The Clerk was instructed to correct the figure written on the form and request agreement for the correction. The receipts for year end 2012 showed the non-inclusion of £144 the total of monies paid by visiting councillors that attended the bespoke training, the Clerk had understood that although the cheques were paid in on the 31st of March that they were not cleared, it was made clear that they should be included, the Clerk corrected the form, the figure of 235 was corrected to read 379. The Clerk was instructed to correct the figure written on the form and request agreement for the correction.
- 5.3** Council agreed to the form being corrected to represent receipts for year end 2011 as £245 and receipts for year end 2012 as £379.

6 COUNCIL TO ADOPT NEW CODE OF CONDUCT

In accordance with new legislation as a result of the Localism Act, the council needed to consider adopting a new code of conduct submitted by SALC that the Clerk had distributed to all members. The council agreed that they were not happy about the requirement to fill in a new Register of Interests Form which includes the interests of a spouse. Councillors agreed that they should have more details from SALC than had been provided, in particular the reasons for needing to sign up to a new code of conduct and the reason for the change which now includes information regarding a spouse. The Clerk was requested to contact SALC to obtain greater details on the new legislation regarding Code of Conduct and Register of Interests. **SP**

7 QUEENS JUBILEE – CHURCH BEACON

- 7.1** Council agreed that taking part in the Church Beacon project had been very successful and worthwhile. The community event had been very well supported and enjoyed. Express thanks were passed on to Cllr Foster for managing the beacon and conveying it with the gas canister up to the top of the Church Tower and safely ensuring the lighting and burning of the flame. Thanks were also passed on to Cllr Upton for ensuring the bunting was in place.
- 7.2** Cllr Foster reported that the Church has offered a securely locked place to store the beacon. Council agreed that this should be accepted and that the Clerk inform the insurers of the secure storage. **SP**

8 QUEENS JUBILEE- COMMEMORATIVE MUGS

Cllr McQuade confirmed that almost all the mugs had been delivered to those 18 years and under in the village. Returns to houses who were not in at the time of calling is on-going. There are 37 mugs that are surplus. Council considered what should be done with the surplus mugs. Cllr L McQuade Proposed that those in the age group 18-20years be given a free mug. Cllr Welham Seconded. Council voted 3 in favour 4 against. Cllr Osborne Proposed that those in the age group 18-20years be given a free mug and the surplus remaining be sold. Council voted 4 in favour 3 against. Cllr L McQuade will gather a list of 18-20 year olds in the village.

9 FUTURE OF VILLAGE TELEPHONE BOX

Council considered the purpose of the Telephone box. It was retained in the village as a card telephone box, to ensure a telephone line for emergencies since the reception for mobiles can be unreliable. Council agreed consideration should be given to adopting the telephone box and to lose the telephony facility. The Clerk was requested to check if the position still remains that the purchase is for £1 and that all maintenance becomes the responsibility of the community. Council agreed to have a site meeting. **SP**

10 DOG BINS

Council considered siting positions for the Dog Bins, it was essential that any position had to be within 50 metres of a highway, the District Council serviced the bins and needed access the bins. Council decided to ask for the opinion of those that live and walk in the village. The Clerk was requested to submit a piece for the Echo and to place a piece on the Website. **SP**

11 FOOTPATHS

11.1 The Footpath brochure was still awaiting the clearance from the County Council officer involved in the production of the brochure.

11.2 Councillors were concerned about the condition of the path that runs from Mill Road to the Church. Cllr Welham volunteered to clear and cut the grass on this stretch of footpath. Council agreed that this would be beneficial, the Clerk was requested to ensure that Cllr Welham was added to the Insurance for Public Liability. **SP**

12 HIGHWAYS

12.1 The decision to purchase and site grit bins was deferred.

12.2 Councillors had been made aware of obstructive parking on the junction of Mill Rd and Low Street. The Clerk was requested to contact County Council Highways to request help to counter this problem, and to request road markings. **SP**

13 VILLAGE SIGN – Deferred

14 PARISH PLAN REVIEW

14.1 Cllr Frost suggested a further adjustment to the introduction, and that the explanation of versions of the Parish Plan that follow on from the 2007 edition should be included rather the term chapters. Council agreed to the development of the introduction and appreciated Cllr Frosts conscientious attention. Council agreed that having adjusted the introduction that the questionnaire be submitted to Framlingham Tech Centre. The additional cost of £25 for envelopes and printed labels was agreed. **SP**

14.2 Cllr Frost put forward the offer of Mr Bill Dicks to produce the final document he produced the final document and booklet which presents the Parish Plan conducted in 2007, and can present the 2012 in a similar way or in a way that meets the budget and requirements of the council. Council agreed that it would be beneficial for the questionnaire to be converted into presentable documentation and agreed to accept the offer of Mr Bill Dix.

15 VILLAGE HALL

- 15.1 Cllr Foster reported that following the poor weather forecast for the past weekend he took the precautionary action of raising the manhole cover to allow for surplus surface water to drain. As a result the water reached the door threshold but did not enter the hall as in the previous heavy rainfall.
- 15.2 Cllr Bellefontaine explained that Locality Funding had been applied for to cover the costs of painting the exterior walls of the Village Hall.

16 POCKET PARK

- 16.1 Cllr Bellefontaine reported that the grass was being cut on a regular basis.
- 16.2 The Clerk reported that she had been contacted by the Woodland Trust who confirmed the entry of Pocket Park on their Woodlands to Visit data base.

17 LOW COST HOUSING- Nothing to report

18 CORRESPONDENCE – None

19 ITEMS FOR THE NEXT AGENDA

- Site visit to Telephone Box ahead of meeting
- Parish Plan – delivery plans
- Deferred Items-Grit Bin/s purchase
- Village Sign
- Brown Bin collection
- Storage of Parish Council Banner, Bunting and Flag

20 NEXT MEETING

Thursday 6th September –Ordinary Parish Council

Meeting Closed 9.30pm

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Chair

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Date