

BADINGHAM PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING Held on Thursday January 29th 2015 at 7.30pm at Badingham Village Hall

Reports from District & County Councillors, Police and Enterprise Badingham, and questions from members of public: -

One member of public asked whether the Parish Council would be submitting comments with regard to the recent addition 627a to the SHLAA register at SCDC that includes land on Mill Road, adjacent to the New Lea Housing.

The Parish Council explained that the Public Consultation which is open for comments from members of the Public with regard to land allocation submissions is now in process, the Parish Council will not be commenting, but hopes that members of Public will be lodging their opinions which will be important and allow the Parish Council to understand the views of those in the village.

The member of public that represented the Land Agent acting for the landowner of the recent SHLAA addition 627a for housing land allocation, explained that the potential that the plot offered was one for housing, and that could also deliver improvements to Pocket Park, parking and access.

Meeting opened at 7.40 pm

1 PRESENT

Cllr S Frost - Chair
Cllr S Osborne-Vice Chair
Cllr R Welham
Cllr E Meigh
Cllr L McQuade
Mrs Sue Piggott – Clerk

APOLOGIES

Cllr G Upton

3 Members of Public

2 DECLARATION OF INTERESTS

Chair Enterprise Badingham Group - Cllr E Meigh - Chair

3 MINUTES OF MEETINGS: - 20.11.14 - Approve & Sign

Council approved and signed the minutes for 20.11.14

4 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING

Clerks Report:

Clerk contacted PCSO Kevin Mann to pass on the problems that had been raised with the Parish Council regarding car parking at the Pub, since it results in the junction being obscured by parked vehicles on the pub side of the road up to the A1120. The Clerk received a response from PCSO Mann who had also heard from

members of the public, he explained the problem was being monitored, the site had visited but there were no problems at the time of their visits. The Clerk then made Mann aware of how she had experienced the difficulty in proceeding safely from the junction on the night that she drove home from the Parish Council meeting. The car parking up to the junction had meant approaching the junction on the wrong side of the road, and being in the path of a vehicle as it turned in to Low Road from the A1120, she suggested that the problem could be on popular nights at the Pub. The Clerk then received an e.mail explaining that PCSO Kevin Mann and PC Jeff Burt visited the White Horse pub, and found the landlord and landlady very helpful, they have put a courtesy sign up on their property reminding drivers about the junction in question, they will also endeavour to put a sign near the bar. PCSO Mann spoke to Highways about double yellow lines it was explained that this is not possible. Special Sgt David Bones also went to check the road situation with no issues found.

Whilst visiting the site PCSO Mann found that from the junction of the A1120/Low on the left hand side are two drains which are blocked or broken causing the drain to back and flood, as traffic attempts to avoid the water it causes them to in the middle of the road which is not helping the situation, so he has reported this to Highways on 27 November as a Safety hazard. PCSO Mann suggests it might help if the Parish Council could also report to Highways.

PCSO Mann explained that they will continue to monitor the road and the parking.

The Clerk has ensured that the issue of flooding and drains is on the Agenda under Highways, so that Cllr Upton could inform whether there has been any reports that she is aware of. The Clerk has had no notifications in the past of this problem.

The Clerk has contacted Barclays to chase the process for completing the change in signatories, but on the last phone call was told that Barclays would not speak to her since she was no longer in place according to their paperwork to deal with the account, and that they would only deal with the new signatories. The Clerk has been denied the usual contact and has not been sent the statements. The Chair was notified and has contacted Barclays, to resolve the matter.

The Clerk has been contacted by land agents of a potential development site registered as 627a on the SHLAA register. The request was to engage with the Parish Council to discuss the types of houses the community would prefer to see. The Clerk explained that the latest Parish Plan held this information and was available on the website. The Clerk notified the Chair, and then sought advice from the Local Parish Council Advisors. The Advice was that any consultations that developers or agents wish to take place are best done so by them directly and not through the Parish Council. The Clerk advised the Land Agent of this.

5 FINANCE

5.1 Council Agreed and Approved the Financial Statement

5.2 Council considered the Budget and Precept setting for 2015/16 and agreed that it was important that the Clerk received the current level of pay according to government part time pay scales, and that her hours remain at the same level, this would mean an increase in outgoing for the Clerks salary. The Precept needed to accommodate this and other elements of the Budget should be tailored where possible for the precept to remain at £8,000. The Clerk was asked to draw up the budget accordingly. The Clerk agreed and confirmed that she would inform SCDC that the Precept remains at £8,000. The Clerk was requested to include an explanation of the Precept freeze in the next Echo.

SP

5.3 The Chair reported that the problems with Barclays and change of signatories continues, the process that has involved many long telephone calls to Barclays who kept returning paperwork, producing new paperwork and parameters has meant that only during the preceding days to the meeting that Barclays confirmed that the new signatories are in place, Cllr S Frost and Cllr G Upton. The process however resulted in Barclays striking off the authorisation that was in place for the Clerk as Financial Officer to administer the account, the Chair had to speak again to Barclays to resolve this should now be resolved.

**6 RISK ASSESMENT /FINANCIAL ORDERS/STANDING ORDERS/
INTERNAL AUDIT APPOINTMENT - RATIFICATION**

As a requirement of the External and Internal Audit process these policies need annual ratification. The Council agreed and ratified the Risk Assessment, Financial Orders and Standing Orders Policies, the appointment of the Internal Audit to be carried out by SALC was also agreed.

7 PARISH PLAN – Cllr Frost

It was agreed that members notify and update Cllr Frost with the status of the elements for which they are recorded within the Action Plan. Cllr McQuade will further the organisation of the Shining Star Award at the next meeting and give suggestions for what needs to be put into the next edition of the Echo. The main points are to invite a panel to decide which nominee to give the award to, the ages and criteria of nominees etc.

8 PLANNING

A letter had been received regarding a Planning Application for Arrillas, Orchard Rise. It did not concern comments on decision, but covered the conditions that were felt should be in place. It was agreed that a letter be sent from the Parish Council, outlining the conditions which were with regard to the equestrian use and vehicle management and the inconvenience and blocking of neighbours entrances.

SP

9 HIGHWAYS – Cllr G Upton - Deferred

Update on approach to SCC for Speed Limit on A1120. Community Speed Gun Initiative – approach to Community Police Officer update.
Review roadway flooding at junction Low Rd and A1120 at White Horse Pub-notifications.

10 POCKET PARK – Cllr Welham

Cllr Welham reported that the rear hedge needs cutting and that SCL need to be instructed to do so. Council agreed that a plan of works for the year be submitted to aid budgeting.

11 VILLAGE HALL

11.1 At the AGM meeting both Cllr D McQuade and Cllr Frost stood down. Those remaining on the committee are Michelle Cole, Nick Morgan, Margaret Morgan with the possibility of two new members. Johnathan Sullivan has worked extremely hard to ensure the contractors carry out the necessary

works. Council felt that a formal letter of thanks should be sent to Jonathan Sullivan. The Clerk will write a letter to Mr Sullivan. **SP**

- 11.2** Members discussed the representation of the Parish Council on the Management Committee, Cllr Upton offered to represent the Parish Council, all members agreed that Cllr Upton takes up this position.

12 CORRESPONDENCE

Correspondence from Mr Edwin Jones was read out. It concerned his wish for and expectation that the PC can adopt his request for the bottle bank to return to the pub. The Parish Council has no powers on decision making for issues relating to SCDC, it is only for them to decide on. SCDC had requested help in advertising the request for any suggestions regarding sites for the Bottle Bank, which the Parish Council had done, there is no more involvement that the Parish Council can have. The Parish Council had ensured that SCDC were aware of the problems that existed with the site at the rear of the Pub, these were logged accordingly for their decision making.

13 ITEMS FOR NEXT AGENDA

- EMERGENCY PLANNING – Badingham Emergency Plan
- Shining Star
- Action Plan - Feedback

14 DATE OF NEXT MEETING

Wed 25th February 2015 – TBC
Thurs 19th March 2015

Meeting Closed 9.30pm

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Chair

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Date