

BADINGHAM PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING Held on Wednesday 19th February 2014 at 7.30pm at Badingham Village Hall

Reports from District & County Councillors, Police and Enterprise Badingham, and questions from members of public: -

County Cllr – S Burroughs: report attached.

Meeting opened at 7.40pm

1 PRESENT

Cllr S Frost-Chair
Cllr G Upton
Cllr D D McQuade
Cllr S Osborne
Cllr R Welham
Cllr J Bellefontaine
Mrs Sue Piggott – Clerk

APOLOGIES

Cllr L McQuade

IN ATTENDANCE: 1 Member of Public

2 DECLARATION OF INTERESTS

Cllrs D McQuade, Cllr Frost, Cllr Welham, Cllr Bellefontaine and Cllr Upton - Members of the Village Hall Management Committee

3 MINUTES OF MEETING - 22nd January 2014- Approve & Sign

Council approved and signed the Minutes for 22.1.14

4 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING

Clerks Report:

The Clerk has liaised with the Village Hall Buildings Consultant who has been in contact with Brooks and Wood, the result is that Brooks and Wood considered that the puddling was not as a result of the expected design of drain being installed at the front boundary of the car park. Brooks and Wood explained that it was their understanding that they would not install the design drain expected and that it must have been a misunderstanding. Ultimately it was felt that by not having the expected open design of drain installed that it has not compromised the efficiency of the drainage design for that part of the grounds. The Clerk needs the council to consider this situation and to instruct payment of the invoice or to dispute it. This needs to be debated under Finance – Item 5.

The Clerk sent a letter following the decision of members to Mr N Newton to respond to his concerns over possible damage to trees resulting from the drainage works.

The Clerk sent a letter to Jill Porter-Hardy acknowledging her resignation and inviting her to receive a presentation at the Village Hall event on March 7th.

The Clerk sent in the application to SCDC for a Precept of £8,000 which represents another year of no increase.

The Clerk wrote to Meg Knott, accepting the offer of the Gardening club to manage and maintain the BT Telephone box.

The Clerk received a telephone message from Christine Harrison with regard to the footpaths that feature on the footpath brochure. – The large field beyond twin oak has now been marked by farmer using a tractor, the hedge is doubled inside the field and there are 5 new footpath posts now installed all with the arrows altered and in the correct position, these are things that Christine has pursued the Footpaths department to correct and is able to now report that these items are in order.

The Clerk has experienced difficulties with managing the website, it is down to a new problem which apparently results from software programmes updating themselves which in the case of the Clerk is Firefox and rendering the programme incompatible to the Website platform. At the moment whilst the Clerk waits for this to be rectified by one-suffolk the Clerk is working with one-suffolk for her to access the website via another temporary platform. It has meant that it has been a lengthy process to update the site.

5 FINANCE

5.1 Council Agreed and Approved the Financial Statement

5.2 Cllr Welham had not received all the responses from invitation to quote for the grass cutting and hedge cutting, Council agreed to defer and hold an extra ordinary meeting once the quotes were received, to agree an appointment. Cllr Welham explained that Mr N Dewsbury was available at £34 per hour to cut the outer perimeter hedging. Council agreed to appoint Mr Dewsbury to carry out the work, which must be done before the end of March in line with the Countryside Act to protect nesting of birdlife. **RW**

5.3 Council agreed to donate the Section 137 charity payment of £100 for year ending March 31st 2014 to Suffolk Accident Rescue Service, this charity run organisation has been in attendance for incidents in Badingham over the past 12 months. **SP**

6.4 Council considered the invoice from BCC dated back to Dec 2012/Jan2013 issue, this invoice is to charge for the Parish Council insert into the Echo. Council decided to pay this invoice, but were disappointed that payment for this arrangement which did not exist whilst Parish Council pieces were included in the pages of the Echo were not made clear prior to December 2012. The Clerk was asked to settle the invoice and to send a covering letter. **SP**

6 RATIFY: FINANCIAL REGULATIONS - STANDING ORDERS - INTERNAL AUDITOR-SALC APPOINTMENT

Cllr Upton Proposed to Ratify the Financial Regulations and Standing Orders and to continue the appointment of SALC for Internal Auditing. Seconded Cllr Osborne, the whole council agreed.

7 COUNCILLOR VACANCIES

Council considered the applications for the two Co-Option vacancies. The two applications received were from Mr Edward Meigh and Mr Tim Barber. Cllr Osborne Proposed Mr E. Meigh, Cllr Bellefontaine Seconded, the council voted to agree his appointment. Cllr Upton Proposed Mr T Barber, Cllr D McQuade Seconded, the council voted to agree his appointment. The Clerk will write to Mr Meigh and Mr Barber to notify them of their successful applications and provide background information with regards to Role of Parish Council Councillor etc . **SP**

8 FOOTPATHS BROCHURE

The Clerk has sent out an electronic copy of the brochure that David Falk, Footpaths Manager had sent for clearance. Council decided to defer this to the Extra-Ordinary meeting.

9 PLANNING

The Planning Application for the Orangery, at the Old Rectory has been granted.

10 POCKET PARK

The report of the site meeting that Cllr Frost, Cllr Welham and Cllrs McQuade attended on 26.1.14, was that the whole of Pocket Park had become very run down. The vegetation and landscaping is very overgrown and in need of management also the hedging. Cllr Welham is waiting for the quotes for grass cutting and management of the park to be sent to him, a contractor can be appointed at the next PC meeting so that work can commence.

RW

The Play equipment needs a programme of works and assessment; this will be an item on the next Ordinary Parish Council Meeting Agenda.

SP

11 VILLAGE HALL – Report - Cllr D McQuade

The Village Hall committee is addressing the various Governance and Maintenance issues that need to be sorted out.

The Insurance negotiation is underway regarding the subsidence issues for the hall. Mr J Sullivan Building Surveyor consultant will give a presentation at the Parish Plan Event on March 7th. The bank at the rear of the hall is in need of urgent action as appears to not be stable.

12 TREE MANAGEMENT AND SAFETY ON LAND OWNED BY THE PARISH COUNCIL

Council agreed to gain quotations to manage the trees that are within grounds that belong to the Parish Council, an assessment of those on the Bench Site will be made. Cllr Welham will organise this.

RW

13 PARISH PLAN EVENT

13.1 Council agreed to deliver a poster door to door. The Clerk was asked to put a piece on the Website to advertise the event. Cllr Upton and Cllr L McQuade will organise the catering and asked for confirmation of budget. Council agreed to a maximum of £150 to cover catering costs.

13.2 The Clerk showed council members the design of shields available for Wall mounted to hold 13 mini shields and individual small take home shields. Council agreed that the design of Shields were good and that they would not be needed for March 7th Parish Plan event but would be needed for the Annual Parish Meeting when the announcement of the award details could be given.

13.3 The evening would commence with presentations to Bob Foster and Jill Porter-Hardy, the presentations by Cllr Frost – Parish Plan and Mr Sullivan

the options for the Village Hall future. The Clerk has invited the County and District Councillors.

14 CORRESPONDENCE - None

15 ITEMS FOR NEXT AGENDA

- Pocket Park Play Equipment
- Footpaths brochure

16 DATE OF NEXT MEETING

Extra Ordinary – Friday February 28th 5.30-6.30pm

Meeting Closed 9.25pm

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Chair

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Date