

**BADINGHAM PARISH COUNCIL**  
**MINUTES OF PARISH COUNCIL MEETING**  
**Held on Monday February 20<sup>th</sup> 2012 at 7.30pm**  
**at Badingham Village Hall**

Reports were invited from District & County Councillors, Police and Enterprise Badingham, Castle Radio, and questions from members of public.

**BADINGHAM ENTERPRISE – Mr E Meigh presented a report see attached.**

**Community Garden** –The garden build will take place over 4 weekends from end of February.

**Rix oil syndicate** – So far 16 families have signed up, delivery dates this year 9 April, 9 July, 8 October.

**Community Markets**- The next date will be in May, and will be confirmed.

**Food Group**- A pilot scheme had been set up to test an online bulk order shop.

**Conservation of Village roads and Verges**- This is in conjunction with Suffolk Wildlife Trust.

**Enterprise Badingham AGM** – 8<sup>th</sup> March at the White Horse Pub – 7pm start

**Potential Projects** – Village Orchard and an Art Group.

**DISTRICT COUNCILLOR – Dist Cllr C Hudson**

Car parking in Framlingham is a problem that is being addressed, any thoughts and opinions are welcome in respect to car park charging. At Saxtead the Public Conveniences have been closed, due to inappropriate misuse. It is envisaged that the building structure will remain but a change of use will be implemented some time in the future.

**CASTLE RADIO – Mr R Durrant**

Castle Radio was an idea that started at the beginning of last year. The Radio station is run by a community interest company. The Radio programmes will be produced and edited for the community. It is being run as a non-profit organisation. In the future a full time manager will be employed. The station is expected to be online by this summer. It is expected that a FM licence will be gained for next year, to apply experience needs to be provided, to gain this, short term licences will be gained to cover local event, the Queens Jubilee included. The reach of the Radio Station will be 5km from the Framlingham Technical Centre, Badingham will be within the transmitting area. £45,000 has been raised to date via SCDC grants, individuals and fundraising events. There are two full studios at Fram Tech Centre, with equipment. Funding will be supplemented by gaining programme sponsorship and advertising. It is envisaged that broadcasting training packages will also help gain funds. The Radio station welcomes support from the Parish Councils whose parishes will be reached.

**POLICE – PC M Bryant**

Apologies for no Police presence or report since July. Since PCSO Mary Thompson was seconded to Halesworth, the manpower covering the area has been reduced by 33%. Recently the existing manpower has had more flexibility in the shifts worked, this will now mean an improved service. The recorded crimes since July 2011 are 4 Domestic, these do not affect the wider community, and 1 burglary from a house in Badingham.

The Police Station is situated behind the Fire Station on Saxmundham Road. Questions were invited. The Chair explained that street car parking on Low Rd was proving a problem. PC Bryant confirmed that he had been made aware of this problem and knew the position used for parking that was referred to. PC Bryant explained that the parking was not an offence as it did not cause unnecessary obstruction. PC Bryant explained that road users needed to drive carefully checking that no oncoming traffic was approaching before overtaking the parked vehicle.

PC Bryant explained there are very high amounts of SCAM telephone calls. Calls to sell ideas, repairs, items etc should be treated with suspicion, any bank details requested over the phone should be treated with suspicion and the call should be terminated. Subscribing to the TPS service stops all UK SCAM calls. There are also high numbers of cold calls to sell surface dressing, buy scrap metal etc. it is best to be very cautious about such calls.

Meeting opened at 8.10pm

**1 PRESENT**

Cllr S Frost-Chair  
Cllr L McQuade  
Cllr J Bellefontaine  
Cllr B Foster  
Cllr G Upton  
Cllr R Welham  
Cllr J Porter-Hardy  
Mrs Sue Piggott - Clerk

**APOLOGIES**

Cllr D McQuade

**In Attendance:** 1 member of public, Dist Cllr C Hudson, Mr R Durrant, PC M Bryant, Mr E Meigh

**2 DECLARATION OF INTERESTS**

Cllr J Bellefontaine declared his interest as Chair to the Village Hall Management Committee and as Trustee Committee Member.  
Cllr S Frost declared her interest as an employee of Macmillan and St Elizabeth Hospice with relevance to charitable donations with.

**3 MINUTES OF MEETING HELD on January 19<sup>th</sup> 2012 and Review of amendments of November 17<sup>th</sup> 2011**

- 3.1 The Council approved the Minutes for January 19<sup>th</sup> 2012
- 3.2 The Council reviewed the correction of the Minutes of November 17<sup>th</sup> 2011 and agreed that the correction was a mistake, the point struck from the minutes was a recommendation given by the Working Group and was not a decision.
- 3.3 Council agreed for clarity that minutes of Working Group meetings will be attached to the minutes, clearly marked as working group recommendations. Any recommendations taken from the minutes will be moved as an item on the Agenda for decisions.

**4 MATTERS TO REPORT**

- 4.1 Cllr Foster and Cllr Upton will forward the names of thatched properties in the village.
- 4.2 The Clerk has distributed the agreed budget and fund status
- 4.3 The Clerk arranged with the PC Insurers for a cover extension to cover for Mr Jay to cut the hedges. The Clerk contacted Cllr Foster so that he could instruct Mr Jay to commence work

- 4.4 The Clerk submitted the order form to SCDC for Precept amount for year end 2013 to remain the same at £8,000
- 4.5 The Clerk wrote to Badingham Enterprise to request further details of the amount of funding that is needed and what the money would be spent on.
- 4.6 Immediately following the last meeting the Clerk created a Poster advertising the Councillor vacancy, submitted it to the village website webmaster, placed one on the notice board and distributed to councillors so that they could place in other places in the village.
- 4.7 The Clerk submitted the councils' response to the planning application at the White Horse pub giving no objection to the ventilation roof terminal
- 4.8 The Clerk sent a letter of acknowledgment and thanks to Mike Bostock-Smith for his work and time as a Parish Councillor.

## 5. FINANCE

The Financial Statement was agreed

- 5.1 Council considered approving the training costs to train the Clerk to become CILCA qualified. Cllr Upton proposed that the Clerk should receive training and register to become CILCA qualified, Cllr Porter-Hardy seconded the proposal, the council unanimously agreed.
- 5.2 The Clerk explained that the council did not at present have powers to allocate charitable funding to village residents, only to charities that village residents could benefit from, such as Age Concern etc. This situation would change if the Parish Council were to become a Quality Council, which relies on having CILCA qualified Clerk. Council agreed to hold funds in Badingham Charity Reserve.

6 **TO AGREE AND ADOPT E.MAIL POLICY** – This item has been deferred

## 7 COUNCILLOR VACANCY

An application to fill the vacancy had been received by the Clerk from Mrs Shirley Osborne. Cllr Foster proposed that Mrs Osborne's application be considered, Cllr Frost seconded. Council voted on the motion. Council voted unanimously to appoint Mrs Shirley Osborne as co-opted member of the Parish Council.

- 7.1 The Clerk will notify Mrs Osborne and ensure that the paperwork required is given for her to complete before the start of the next meeting. **SP**

## 8 PLANNING

Council considered the application for Shrublands Farm:  
 C12/0086/-Location: Shrublands Farm, Hollow Lane, Badingham.  
 Proposal: Erection of 2-storey & single storey extension & erection of outbuilding. Council agreed that they had no objection to the application. The Clerk was requested to forward the response accordingly. **SP**

## 9 WEBSITE

- 9.1 The Clerk informed the council that she had been instructed by SALC that if the Parish Council was not managing the village website that they should manage their own page on the website. This is possible by having an independent login, a facility widely used for this purpose on other sites. Cllr Frost made clear that it was very important to retain, and be seen to retain

control of all publishing, a few words can change the meaning and spirit of text. The Parish Council is accountable for all the information it provides. The control of publishing notices, announcements and documents should be managed by the council. Council considered having total control of the Parish Council page and managing the input for the page. Cllr Frost Proposed, - That the Parish Council controlled its website page and that this should be managed by the Clerk. Cllr Porter-Hardy seconded the motion. Council voted on the motion and unanimously agreed that this should be put in place.

**9.2** The Clerk was requested to speak to Mr Reeve the Webmaster for the Village Website, and request that he puts into place the login/password provision to enable independent control of the Parish Council page.

**9.3** The Council agreed that they were very grateful for all Mr Reeve's work managing the site for the village and efforts to produce a presentable website.

## **10 PARISH PLAN REVIEW**

**10.1** The council agreed on the 60 questions proposed for the Questionnaire. The Four Sections that form the Questionnaire are Village Hall, Sports Field, Pocket Park and Housing. Cllr Frost agreed to provide an introduction to the questionnaire, giving the history of the Parish Plan and the connection to the questionnaire. **SF**

**10.2** Cllr Linda McQuade will speak to Mrs Collicot to trace the original file for the Parish Plan Questionnaire, this could then be used for the updated Questionnaire. If the Questionnaire file cannot be traced, the Clerk will produce the Questionnaire by copying the original document. Councillors can read and consider it before the next meeting. This will enable informed comments before the document is returned to SALC for clearance. **SP/LM**

## **11 ECHO – SUMMARY OF MINUTES**

The council considered providing a summary of the minutes for the Echo magazine, following a request from the editor. Council agreed that since the Echo is bi-monthly and Parish Council meetings are monthly that summaries in the Echo were not necessary. The minutes are available on the website or via the Clerk who if requested can send out hard copies. Council agreed that the Echo should carry a regular advert stating this. The Clerk was requested to submit this to the editor before the next deadline of March 15<sup>th</sup>. **SP**

## **12 2<sup>ND</sup> VILLAGE NOTICE BOARD**

Council considered the need for a second notice board and position. Cllr Bellefontaine will speak to Mrs Jenni Collins to ask if the positioning of a second board, should it be needed, be in the vicinity of her properties frontage. **JB**

## **13 HIGHWAYS**

**13.1** Following requests for an additional grit pile for Rectory Hill, Cllr Upton contacted Highways, the additional pile was put in place this winter. Cllr Upton will contact Highways and request that this additional position remains on their site list for subsequent years. **GU**

**13.2** Cllr Foster reported a Highways hazard due to an instable tree positioned on the 'Bench Site'. Council agreed that Cllr Foster should liaise with the Police to have the tree felled. **BF**

## **14 POCKET PARK**

**14.1** The hedge has been cut behind New Lea and the boundary to Mr Matthews land. There is further management work to do, the total costs for this work will be £500.

**14.2** Cllr Bellefontaine reported that Mr R Smith submitted his quote for 2012 Grass cutting £660 for Pocket Park and £465 for Low Street verges. The Clerk will enter these figures into the Budget for 2012/13.

**SP**

## **15 FOOTPATHS**

Cllr Foster reported that photographs have been sent to the publisher. Mrs Christine Harrison will provide the text to Mr Folkes. Mr Folkes will use the text to walk the footpaths, the final copy for text will then be submitted for publishing.

## **16 VILLAGE HALL**

Cllr Bellefontaine reported that the Management committee were gathering quotes to paint the exterior walls of the Village Hall, it is expected to total approximately £3,500.

## **17 LOW COST HOUSING**

Cllr Foster reported that he had been given the name of an applicant wishing to have a three bedroomed house in Badingham. The applicant has Badingham connections.

## **18 CORRESPONDENCE**

The Clerk read out dates which are offered by SALC for Planning Training events.

## **19 TO CONSIDER QUEENS DIAMOND JUBILEE**

**19.1** Council agreed on the purchase of a Beacon at the cost of £299+VAT to place on the Church tower, as part of the national beacon project, on June 4<sup>th</sup>. This will be synchronised with the Queens lighting of the National Beacon. The Clerk was requested to arrange the order of the Beacon.

**SP**

**19.2** Following the notification given by District Cllr Hudson that £500 was available to all Parish Council to cover costs for the Diamond Jubilee and that the council could approach the locality budget for memorabilia, council agreed that this should be applied for. Council agreed to the purchase of Jubilee Mugs to hand to all those under 18 years of age as a free gift. The Clerk will arrange for the order and purchase of Jubilee Mugs. Cllr L McQuade agreed to ascertain the number of under 18 year olds in the village.

### **SP/LM**

**19.3** Council agreed to also consider organising a Street Party or event on Monday June 4<sup>th</sup>. It was agreed that a Working Party should meet to gather the information and details required for recommendations to council before the next meeting.

**GU/LM/JB/SF**

## **20 VILLAGE SIGN – Deferred**

## **21 TO MOVE THE BENCH ON LOW ST TO CHURCHYARD - Deferred**

**22 ITEMS FOR NEXT AGENDA**

- QUEENS JUBILEE ARRANGEMENTS
- VILLAGE SIGN
- TO MOVE LOW ST BENCH TO CHURCHYARD.

**23 DATE OF NEXT MEETING – Thursday March 15<sup>th</sup>**

The Meeting closed at 10.35pm

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Chair

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Date