

BADINGHAM PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING Held on Thursday October 9th 2014 at 7.30pm at Badingham Village Hall

Reports from District & County Councillors, Police and Enterprise Badingham, and questions from members of public: -

4 members of public: Questions asked: Why was the Parish Plan not published: Unable to understand how much work the Parish Council was involved in but was aware that public can attend meetings and minutes were available.

The Parish Council explained at length the serious situation of the Village Hall. In an aim to save the Village Hall, Parish council members had taken positions on the Village Hall committee which is short of members and to rescue the hall which involves a building works programme to secure the foundations of the building and prevent further decline, also to work to bring awareness to the village and advertise the need for Village Hall committee members so that the Village Hall can continue and survive. That despite a huge amount of work, in addition to working as Parish Councillors, no members of the community have come forward to join the Village Hall committee, the Parish Council members joined as an emergency measure and temporary measure which is soon to cease. The invitation was repeated for the members of public to think about becoming Village Hall committee members so they can work to complete the building works, refurbishment and to manage the hall, the survival of the hall being dependant on these factors.

Meeting opened at 7.50 pm

1 PRESENT

Cllr S Frost - Chair
Cllr S Osborne-Vice Chair
Cllr R Welham
Cllr T Barber
Cllr E Meigh
Cllr G Upton
Cllr D D McQuade – arrival 7.45pm
Cllr L McQuade
Mrs Sue Piggott – Clerk

APOLOGIES

None

2 DECLARATION OF INTERESTS

Village Hall Management Committee – Cllr R Welham, Cllr D
McQuade(acting Chair)
Cllr S Frost
Chair Enterprise Badingham Group - Cllr E Meigh - Chair

3 MINUTES OF MEETINGS: -11.7.14 - Approve & Sign

Council approved and signed the minutes for 11.7.14

4 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING

Clerks Report:

The Clerk received pieces from Dr Dan Poulter MP and County Cllr Stephen Burroughs for the forward of the Parish Plan brochure and forwarded on to the Chair.

The Clerk waits to hear from County Cllr Burroughs with regard to the application process for the locality fund to cover the costs for printing the brochures.

The Clerk has prepared bundles of Footpath brochures to be distributed to the list of 7 places decided by the council. The disks that were provided for marking the Footpath posts to correlate to the walk routes were also sent.

The Clerk has spoken to the Planning Policy department to suggest organising a representative from the council to speak about Affordable Housing and the implications with regard to the section 106 in place for Badingham New Lea housing. It was suggested that a meeting could be arranged at the same time as discussing the review of SHLAA allocation for the village prior to the consultation that goes to the public later in the year.

The External Auditor has completed the audit, there were no discrepancies or investigations needed. The notice has been put on the notice board announcing the completion. The External Audit questioned the length of time cheques were taking to go through the system. The Clerk explained that the two Cllrs that had left were the signatories and new signatories were being organised. It was advised that the Risk Assessment should be reviewed and ratified annually, this will go on the next Agenda.

5 FINANCE - Financial Statement

Council Agreed and Approved the Financial Statement

6 PARISH PLAN – Cllr Frost

6.1 Cllr Frost reported that the brochure was now complete with the added pieces from County Councillor Stephen Burroughs and Dr Dan Poulter MP. The document needed formal approval by the Parish Council; the council agreed to Adopt the document. Councillors agreed that 100 copies of the document should be produced, and agreed the price quoted from the Printer of £217. **SF**

6.2 Cllr Frost asked that the 'Action Plan' derived from the data results presented in the Parish Plan be Adopted as a document. Councillors agreed to Adopt the document as a document that guides the community and enables volunteers to come forward to facilitate the aspirations arising from the Parish Plan.

6.3 The Clerk will upload the Parish Plan and Action Plan onto the website. **SP**

7 SCDC LOCAL PLAN – REVIEW EARLY ENGAGEMENT WITH PARISH COUNCIL PRIOR TO PUBLIC CONSULTATION

The Parish Council agreed that to properly engage and give a considered response that an extra-ordinary meeting should take place. The Clerk will organise an extra-ordinary meeting accordingly. **SP**

8 PLANNING

Cllr Meigh raised the question with regard to the application for the White Horse Inn. A notice had been seen in the newspaper for a Planning Application. It was agreed that the Clerk makes enquiries as to why she had not received notice of this Planning Application. **SP**

9 NEW LEA HOUSING

Council considered contacting Hastoe Housing to request regular contact/reports on status/management of the provision of acceptable housing for local people. Council agreed that the Clerk continues to request from SCDC and Hastoe housing a representation to discuss the situation. **SP**

10 POCKET PARK

Cllr Barber reported on three quotes to install a Spider Swing to the play area at the park. They are: Action Planning & Leisure - £2,340 x vat, Play Dale £2,335.50 x vat and NGF £2,400 x vat. Council considered the substantial costs to deliver one item to the Play Area, and agreed that funding should be sought. The Clerk will request a list of current grant funders from Community Action Suffolk. **SP**

11 VILLAGE HALL – Cllr D McQuade

Phase 1 is complete, apart from car park drainage improvements and new retaining wall in the outside play area. Tenders have been received for the new wall and external funding needs to be sought. The financial position for the Village Hall committee is that reserves are depleting. The Parish Council has provided a grant of £3,500 for which the Village Hall committee is grateful. Cllr Frost is progressing health and safety improvements and wide range of minor repair works and improving the storage space. The VHC continues to liaise with the BCC to explore working towards collaboration. No extra volunteers or trustees have come forward despite an advert in the Echo, manning a stand at the village fete etc. This means that there is a serious question mark over VHC ability to undertake Phase 2. The Village Hall committee may need to close the Charity status and constitution and pass the Village Hall future over to the Parish Council. The current small number of VHC trustees and four Parish Council representatives who could only be in place for a temporary emergency measure is no longer in a position to undertake Phase 2 or run the hall properly. A new Governance, leadership and business plan with a dedicated manager is seen as necessary.

12 J.COLE – NEW CONSULTANCY FOR PARISH COUNCILS

Council considered subscribing to a new legal Parish Council support, the service offers many years of qualified experience with competitive rates to SALC. Council recognised that the expert advice that had been received from SALC was because Jayne Cole was in place. Jayne Cole left SALC and the support has not been of the same qualitative nature. Council agreed to subscribe to Jayne Cole's consultancy to return to accessing qualitative advice and to cease the subscription to SALC. Jayne Coles' consultancy is less than half the subscription costs at £100 per annum.

13 BOTTLE BANK

A correspondence from SCDC requested that the Parish Council consider a suitable site in the village for a Bottle Bank and to inform SCDC of such a site. The Parish Council was unable to think of a suitable site but agreed that a piece requesting suggestions be put into the Echo. **SP**

14 BROADBAND – Cllr Meigh

Cllr Meigh explained that very few people responded to him following the invitation printed in the Echo to do so. Cllr Meigh will try to obtain details for other alternative broadband providers.

15 ARCHIVING & STORAGE OF PARISH COUNCIL RECORDS

Council agreed that once the storage allocation within the Village Hall is resolved that the exercise of review cannot take place.

16 CORRESPONDENCE

Letter from Suffolk Police Crime Commissioner – Advising members of public who wish to report speeding concerns to do so via their Local Safer Neighbourhood Team. Approaches for the proven successful initiative Community Speed watch also to Safer Neighbourhood Team.

Letter from SCDC - Community Infrastructure Levy Public Consultation

17 ITEMS FOR NEXT AGENDA

- VILLAGE EMERGENCY PLAN
- TELEPHONE BOX
- COMMUNICATION
- RISK ASSESSMENT REVIEW

18 DATE OF NEXT MEETING

Thursday November 20th – To be confirmed

Also dates in January and March 2015 - VH booking availability to be confirmed

Meeting closed - 9.40pm

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Chair

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Date