

**BADINGHAM PARISH COUNCIL**  
**MINUTES OF PARISH COUNCIL MEETING**  
**Held on Monday January 28th 2013 at 7.30pm**  
**at Badingham Village Hall**

Reports from District & County Councillors, Police and Enterprise Badingham, and questions from members of public:

Meeting opened at 7.30pm

**1 PRESENT**

Cllr S Frost-Chair  
Cllr L McQuade  
Cllr J Porter-Hardy  
Cllr B Foster  
Cllr G Upton  
Cllr D McQuade  
Cllr J Bellefontaine  
Mrs Sue Piggott – Clerk

**APOLOGIES**

Cllr G Upton

**2 DECLARATION OF INTERESTS**

Cllr Bellefontaine declared that he held the position of Chair of the Village Hall Management committee.

**3 MINUTES OF MEETING – 6<sup>th</sup> December 2012**

The minutes were approved and signed.

**4 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING**

**Clerks Report** – The Clerk submitted the decision of full support for the Planning application to formulate a new access to the water booster station. The Clerk sent Simon Benton the instructions agreed by council to amend the last design submitted. The Clerk received the adjustments, and distributed to all council members for consideration. Simon Benton clarified that he has taken the Church outlines from a photograph of St Johns which is on the village website.

Following on from the contacts made to Hastoe Housing and SCDC concerning the vacancy at New Lea and concerns that the 106 agreement should be adhered to when filling the vacancy the Clerk received a telephone call from the applicant with ties to the village. This applicant Nicola Owen notified the Clerk that she had been offered the vacant property and would be meeting the Hastoe Housing manager to view the vacant. A letter has been received from SCDC giving the time line of the vacancy of this property and details of their processes also offering the council a presentation to ensure that there was full understanding of their processes. The outcome of considering Nicola Owen the applicant with ties to the village was not

discussed in this letter. Hastoe Housing has also offered to come to give a presentation and talk to the council should the council wish for this. The Clerk contacted Ipswich University and College to enquire as to whether the questionnaire could be analysed as an exercise for students. After speaking to various personnel within the organisations the conclusion is that they do not offer such services or exercises for their students.

## **5 FINANCE-**

**5.1** The Financial Statement – Council agreed the Financial Statement

**5.2** The council considered the statement showing the Reserves and Expenditure to date and expected for year ending March 31<sup>st</sup> 2013. Council considered the expenditure budget for year ending March 31<sup>st</sup> 2014 and the allocations to capital reserves. It was agreed to freeze the councillor training fund, and continue with the same amounts of £175.00 into the election fund which over 4 years will cover a contested election if needed, and £500.00 into the community projects fund. The general expenditure for the village was agreed. Council discussed the advice that had been given by Suffolk Coastal District Council that precepts may be subject to capping in future years and that increases to ensure a good balance of monies for Parish Councils should be considered. The motion to ‘Freeze the precept and for it to remain at £8,000 for year ending 31<sup>st</sup> March 2014’ was put forward, Proposed by Cllr D McQuade, Seconded by Cllr R Welham, council voted 6 for and 1 against. The motion was carried. The Clerk was asked to return the Precept request to SCDC for £8,000, also to claim the grant of £217.48 that was offered to offset the changes to tax bases for parishes. **SP**

## **6 PLANNING - None**

### **7 PARISH PLAN REVIEW QUESTIONNAIRE**

The Chair reported she had spoken to SALC who advised using the computer programme ‘Survey Monkey’ the Questionnaire questions need to be input, and the responses then input. Council considered how best to organise the data inputting. Cllr D McQuade suggested sending the Clerk a contact for a freelance admin/data in-putter. Council agreed and asked that the Clerk correspond and arrange appointment of the work with a ceiling of £500. Council agreed on the registration fee for the ‘Survey Monkey’ programme required of £25.00. **DM/SP**

### **8 DOG BINS**

Cllr Porter Hardy had not been able to speak to the landowner Mrs Sonia Russell regarding the second suggested site for a bin on Rectory Road. Council agreed that the bin should be sited at the Footpath sign No 20 on Rectory Road. Cllr L McQuade has been approached with a request for a bin in Mill Rd. The council had already made their decision on the positions of the two dog bins following consideration of all suggestions submitted by the public. The invitation for suggestions had been published in the Echo and on the website. The decision for the two sites (i) opposite the Church and (ii) on Rectory Rd had been made and agreed. The Clerk will order the installation of the bins for these two sites. **SP**

**9 VILLAGE SIGN**

Council agreed on the revised design. The appointment will be confirmed upon receiving the costs for fabrication of the metal work. The Clerk was asked to contact Simon Benton and to ask for this together with dimension measurements as soon as possible. Council agreed that they source an oak post locally and commission a local builder to fabricate the base and plinth.

**SP**

**10 VILLAGE HALL-Cllr J Bellefontaine**

Council considered a proposal from the Playgroup. The Playgroup proposed that they apply for a grant as the Playgroup; they could then appoint ground-works and get the project to improve drainage of surface water and to re-surface the car park area underway. The Playgroup also proposed expanding the outside play area into the car park area with moveable fencing, planters, screening for bins and gas tank, & enlarging the toy storage bunker. Cllr Bellefontaine presented the quote for the ground-works, and the request for grant funding from the Parish Council. The Parish Council were concerned that the quote lacked detail and that the type of work required must to be done properly, that there was only one quote when three should be obtained. The Council agreed that they needed to see detailed plans before any approval could be considered. The Council also agreed that it was essential for a proper engineer's survey to be carried out, this would ensure that the works quoted for, were in line with recommendations given by a qualified surveyor. Council agreed that advice should be sought from SALC and requested that the Clerk do so, the Clerk also advised that she will speak to the Village Hall consultant at Suffolk Acre, the deeds and covenant should be considered to ensure that the legalities of capital projects and expenditure is clear.

**SP**

**11 LOW COST HOUSING – Cllr R Foster**

The vacancy is now filled.

**12 ASH DIE BACK DISEASE – Cllr R Welham**

No reports on the disease at present

**13 HIGHWAYS – Cllr G Upton**

Update on installation of 2 Grit bins for the village - **Deferred**

**14 CORRESPONDENCE**

A letter was presented sent by Mr N Newton, as a tree expert Mr Newton proposed that the trees which exist in the Pocket Park were in need of a management programme and that a volunteer community group under his guidance could carry out the appropriate works now required. – Council were in favour of this proposal.

Correspondence from Framingham District Development Trust asking whether they could give a presentation on a project to achieve community building/resource on the site of the Police Houses in Framingham, and the potential benefits to the parish and to take informal feedback on what

Badingham would like to see in such a facility. – Council asked the Clerk to invite a presentation.

**15 ITEMS FOR THE NEXT AGENDA**

Footpath Brochure

Ratify – S.Orders and Financial Regulations

BT Telephone box – decision following consideration of contractual agreement.

Grit Bins

Pocket Park – Tree management

**16 DATE OF NEXT MEETING**

Thursday March 28<sup>th</sup> 2013

Meeting closed 9.40pm

.....  
Chair

.....  
Date