

BADINGHAM PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING Held on Thursday September 15th 2011 at 7.30pm at Badingham Village Hall

1 PRESENT

Cllr S Frost-Chair
Cllr J Bellefontaine
Cllr M Bostock-Smith
Cllr J Porter-Hardy
Cllr B Foster
Cllr G Upton
Cllr L McQuade
Mrs Sue Piggott - Clerk

APOLOGIES-

Cllr D McQuade
Cllr R Welham

In Attendance: District Councillor Hudson, 16 members of public

- 2 **DECLARATION OF INTERESTS** - Cllr M Bostock-Smith & Cllr J Bellefontaine declared their interest as members & trustees of the Village Hall Management Committee

3 MINUTES OF MEETINGS HELD

The minutes of the meeting held on 14th July 2011 were approved as a true record and signed.

4 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING

- 4.1 Bespoke Councillor training has been booked for Thursday 29th September at 7pm in the village hall. The Clerk is awaiting confirmation of numbers from Earl Soham and Peasenhall.
- 4.2 Cllr McQuade will report on the Thatches log for Badingham at the next meeting. **Cllr D McQuade**

5 POLICE REPORT –None

6 DISTRICT COUNCILLORS REPORT – Dist Cllr Hudson

District Councillor introduced himself and reported on the involvement that he has in planning development control. Many applications are received for wind turbines, many aspects are considered, efficiency, country of manufacture, viability and impact on local communities and landscape. A local radio station is hoping to be launched and hopes for support from the local parishes it will cover, these will be approximately within a 10 mile radius of Framlingham. Cllr

Upton enquired about the future of the Pagent field in Framlingham, the field should remain as green space.

7 COUNTY COUNCILLORS REPORT – None

8 FINANCIAL STATEMENT

8.1 The Financial Statement was agreed

8.2 A decision needed to be made on the settlement of Mr S Cookes invoice, the council needed to consider whether value for money had been received. The Chair explained that SALC will give legal advice with regard to a decision not to pay the last invoice. Council agreed that this advice should be sought, a letter can then be sent to Mr Cooke. **Cllr S Frost**

8pm Cllr L McQuade arrived.

9 PLANNING

9.1 Application: Lime Tree Farm, Pound Green – change of use from ancillary domestic accommodation to commercial use – holiday cottage booking agency and associated alterations. Council considered this application and agreed to fully support the application.

9.2 Council agreed to support the proposal outlined by Leiston-Cum-Sizewell, which is to lobby government for a proposal to empower local councils by seeking new planning guidance when major developers are involved. This could include introducing as a matter of planning procedure, that developers attend council meetings to answer questions. Also for councils to assess their applications based on a professional critique of their evidence. The Clerk will give the response accordingly. **SP**

10 POCKET PARK

Cllr Bellefontaine reported that the park has received 9 grass cuts this year and a further 3 cuts are expected. The works to satisfy last year's ROSPA inspection report is almost complete. The hedging is now overgrown and Mr Fred Jay is happy to trim the hedges again. Council should consider the contracts and renew ahead of the next budget. Cllr Bellefontaine reported that BTS are to ensure that all vegetation is cleared from the electricity pole and transformer, they are to return to complete the works.

11 VILLAGE WEBSITE

The Chair expressed gratitude to Mr Carl Reeve for the hard work that he had put into forming a draft website for the council to consider. Cllr Bostock-Smith asked for clarity on the ownership of the site and the position of Webmaster. One-Suffolk owns the site. The Webmaster is to be Mr Carl Reeve. The Parish Council will clear the content and the Webmaster will ensure that content and any development will be in accordance with the wishes of the Parish Council. After careful consideration the council unanimously agreed for the site to now go live. Council gave thanks to Charles Meigh for acquiring the domain address which will be used. The council unanimously expressed their gratitude and thanks to Mr Carl Reeve for developing the Village Website.

12 VILLAGE FIRST RESPONDER TEAM

Cllr Bellefontaine explained that over the previous 2 years a team of volunteers came forward. Mr J Needles is the trainer, but explained that Badingham was covered by neighbouring teams, and that it would be difficult to justify training a team in Badingham, but he would do his best if Badingham had a team to train. Cllr Bellefontaine will contact Dennington and contact the volunteers to ascertain whether they were still in the position to volunteer.

Cllr J Bellefontaine

13 PARISH PLAN

Council discussed how to follow on from the existing Parish Plan to gain the current views of the village. Whilst the Parish Council adopted the Parish Plan completed in 2007 an Action Plan had not been formed. An Action Plan enables an on-going check on the status of suggested projects and ideas that the community had made. Council agreed to consider forming a questionnaire, and that viewing the questionnaire used at the time of the Parish Plan would be helpful, the Chair distributed spare copies to councillors. A decision could be made as to which questions should make up the questionnaire for distribution to the village. Suffolk Acre should provide an analysis service, the Clerk will contact Suffolk Acre to confirm this and the costs involved. The Chair suggested that when agreement on the questionnaire was reached that a working party should be formed. **SP**

14 VILLAGE HALL

Cllr Bellefontaine reported that three quotes had been obtained for the work in the storage cupboard. The Playgroup has erected outside fencing to the outside area. The hall has a new cleaner, also a Treasurer and Booking Secretary has been appointed. The finances are sound.

15 FOOTPATHS

Cllr Foster explained that the various outstanding issues on footpaths in the village will be reported on at the next meeting.

16 LOW COST HOUSING – Nothing to report.

17 HIGHWAYS

17.1 A complaint has been received regarding repeated dangerous parking outside Bridge Cottage, the parking occurs on the inside of the bend in the road. Council requested that the Clerk informs the police. **SP**

17.2 Following works on Carrs Hill a high curb has been installed, this leads to heavy traffic swerving into the middle of the road to avoid the kerbing and leading to a hazard for oncoming traffic.

17.3 Along this stretch of road there are a total of 10 dead trees and high vegetation which should be dealt with.

17.4 Council requested that the Clerk write to Highways raising the issues of the curb, and dead trees plus high vegetation. Cllr Upton raised the need to request a 30mph limit, council agreed that pressure be raised on the matter too. **SP & Cllr G Upton**

18 PROVISION OF 2ND VILLAGE NOTICE BOARD

Council had been made aware that a second notice board for the bowling green end of the village had been suggested by residents. Before the council could consider the matter further, the Clerk was requested to obtain costs of notice boards, and to speak to Jenny Collins, now the village has a website the need may be less, also to discuss managing the board and a position in which to site the board. **SP**

19 ADOPTION OF E.MAIL POLICY

The Chair explained that SALC will be forwarding an appropriate example for local councils. Once this is received the policy can be tailored to make an appropriate policy. Council agreed in the principle of adopting an e.mail policy.

20 TO AGREE AND ADOPT ADDITIONS TO STANDING ORDERS:

20.1 Council agreed 20c with the amendments to omit 'who will' and 'visa versa'.

The wording agreed is

Any correspondence from parishioners etc to councillors is channelled through the Clerk as Proper Officer. This ensures that any concerns raised are dealt with by the council or committee. **SP**

20.2 Council agreed that further consideration should be given to 20a and 20b, before agreeing the final wording.

21 PUBLICITY GUIDANCE FOR PUBLICATIONS

21.1 Councillors were asked to provide the Clerk with their contact details for publication in the Echo and Website. **All Councillors**

21.2 A guidance for dealing with publicity is to be sent to the Clerk from SALC, consideration for adopting this can then be made at the next meeting. **SP**

22 CORRESPONDENCE

22.1 The Chair read out a letter from Enterprise Badingham. There is to be community market on Saturday 24th September starting 10am, and hopefully more will follow. The community gardens are progressing. The next meeting will be 6th October at the White Horse Pub at 7.30pm.

22.2 A letter was read out from a Mr A Matthews. The letter explained that Mr Matthews was willing to make available to the Parish Council land which he owns and is situated adjacent to the Pocket Park land. Mr Matthews was thanked, it was important that this was documented, if the Parish Council were to be in the position of looking for land for any projects, they very much appreciated having in writing, the opportunity to approach Mr Matthews.

23 ITEMS REQUESTED FOR THE NEXT AGENDA

- Consider parties to tender to for grass cutting and hedge cutting.
- Village Views Questionnaire
- Village Sign
- Dog Poo Bins
- Village Footpath Brochure
- Castle Radio Station support
- Additions to Standing Orders a and b

24 DATE OF NEXT MEETING
Thursday October 13th – 7.30pm

Meeting closed 9.50pm

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Chair

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Date