

BADINGHAM PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING Held on Thursday October 13th 2011 at 7.30pm at Badingham Village Hall

Reports were invited from District & County Councillors, Police and Enterprise Badingham, and questions from members of public. Recent news relevant to the local police was read out by the Clerk.

POLICE

The latest news concerning local policing affecting the parish of Badingham and local area, is that Sgt D Goddard has been served notice to leave the Suffolk Constabulary along with 29 other long serving officers in a move to save on staffing costs. Sgt Goddard will not be replaced. Staff at Saxmundham and Framlingham SNT will be managed from Leiston and Aldeburgh by the Sgt based there.

PCSO 3043 Mary Thompson is now working at Halesworth. Her villages are being covered by PCSO 3034 Christian Hassler (Hacheston, Marlesford, Gt Glemham, Parham and Saxtead) and PC 328 Mark Bryant (Badingham, Bruisyard, Cransford, Dennington, Rendham and Sweffling) - please contact the relevant officer if you have any non-urgent problems - in the event of an emergency ALWAYS call 999.

You can now call your local police by dialling 101.

DISTRICT & COUNTY COUNCILLORS – No reports

ENTERPRISE BADINGHAM – *Mr E Meigh read a report giving progress to date – full report attached. The community market exceeded expectations, approx. 150 people attended, all produce and services were from the parish, the apple pressing was very popular especially with the children. Thanks was given to all those who prepared and worked on the stalls. Also to Sue & Gary of the White Horse for the BBQ. It is proposed that there will be a spring, summer and autumn market for 2012. A maximum of 24 stalls. The community gardens are progressing well. Finance – a grant from Community Environmental Action Fund has been awarded to them of £1,000.*

QUESTIONS were invited from the public, none were asked

Meeting opened at 7.40pm

The Chair announced that under Finance the item to decide Mr S Cook's payment of most recent invoice is moved to the end of the meeting. Due to the sensitive nature and legal issues, this item will be discussed under confidential session.

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PRESENT

Cllr S Frost-Chair
Cllr J Bellefontaine
Cllr J Porter-Hardy
Cllr B Foster
Cllr G Upton
Cllr L McQuade
Cllr R Welham
Cllr D McQuade
Mrs Sue Piggott - Clerk

APOLOGIES

Cllr M Bostock-Smith

In Attendance: 10 members of public

2 DECLARATION OF INTERESTS

Cllr McQuade declared his personal and prejudicial interest in the item involving Mr S Cook who is known to him personally and there may be potential contact at a professional level.

3 MINUTES OF MEETINGS HELD

The minutes of the meeting held on 15th September 2011 were approved as a true record and signed.

4 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING

4.1 Planning – The Clerk has submitted the response to Leiston-cum-Sizewell re major planning applications support from government.

4.2 Parish Plan – The Clerk has spoken to SALC and as a result not to Suffolk Acre. SALC is able to provide a questionnaire formulation and analysis service.

4.3 Second Village Noticeboard – The Clerk has e.mailed Jenny Collins and tried to ring but has not received an answer.

4.4 Highways – The Clerk sent a letter to Highways re the high kerbs, vegetation and 30mph. Cllr G Upton has dealt with the personnel involved with the road surfacing work. Cllr Upton reported that the road signage giving notification of works had not been correctly placed to provide sufficient warning of the road closure and diversions. Cllr Upton has requested information on the road surface applied and has received no response. The dead trees were cut down but there is still a branch that needs removing on the chevron sign. There is not adequate cutting back of the surface at Wood Lane, this will be followed up.

5 FINANCE

5.1 The Financial Statement was agreed

5.2 Decision on payment of S.Cookes invoice – moved to confidential session at end of the meeting.

6 PLANNING

6.1 No applications or decisions have been received.

6.2 Cllr Bellefontaine reported on the SCDC Planning Policy Framework workshop that he and Cllr Bostock-Smith attended. The proposals are still in a consultation period. The details can be found on the SCDC planning portal (<http://www.suffolkcoastal.gov.uk/yourdistrict/planning/devcontrol>)

6.3 Cllr Bellefontaine read out a letter from the absent Cllr Bostock-Smith giving his comments, and views on past decisions made by council and Agenda items of the meeting.

The Clerk addressed council to make clear, that no member of the council may take part in a meeting by proxy, a member must be present to take part. The Chair reminded council that decisions made by council must be adhered to for a minimum of 6 months following the decision. Decisions made are according to the majority of members.

7 POCKET PARK

7.1 The work continues with regard to grass cutting. The contract will be reviewed at the time of the budget, three quotes are required, Cllr Bellefontaine will gather in the quotes for the next meeting, these are required for consideration of the 2012 contract. **JB**

7.2 The Clerk explained that ROSPA has been organised to inspect un-announced annually every September, this should have now happened and a report will follow.

8 VILLAGE SIGN

The Clerk had made enquiries with three possible sign-makers, replies have been received from two, and only one has submitted suggested designs and costings. Council considered the designs and were concerned about the costings submitted at around £3,500 for the sign alone. Cllr L McQuade gave the Clerk another contact, the Clerk will contact with him. Cllr Foster offered to assess whether he and his brother could manufacture a metal sign using one of the suggested designs. Council agreed to consider his proposal when his suggestion can be seen. **SP & BF**

9 VILLAGE HALL

9.1 The Village Hall has a new Treasurer – Mr N Morgan, also Booking Secretary – Mrs M Cole and new Cleaning services – Badingham Playgroup staff.

9.2 Cllr Bellefontaine will be appointing a contractor to decorate the storage cupboard area.

10 FOOTPATHS

Cllr Foster explained that the present Footpath leaflet was produced some years ago and suggested that Christine Harrison who lives in the village and walks the footpaths could check that the existing footpaths are as shown in the leaflet. Council agreed that this check was conducted before further discussions about the leaflet.

11 PARISH PLAN

11.1 Council considered the audit that had been involved in the existing Parish Plan, and utilising the items into an Action Plan status document. Council also considered gathering current views of those living in Badingham by way of a questionnaire. The Chair suggested that a working group could be formed for the purpose of establishing recommendations to take to council, no decisions could be made. The working group would not be a sub-committee, its terms of reference would not be as those for sub-committees of the council, this would allow the group to meet in places other than 'public places'. The Chair asked for a decision on the motion 'To form a working group which is a recommendation group accountable to the Parish Council with regard to formulating an Action Plan document, Questionnaire and report with draft recommendations'.

Cllr D McQuade proposed this motion, Cllr R Welham seconded this motion A vote then followed, the council voted unanimously on the motion.

11.2 Council decided on which members would form the working group. The decision was that the following councillors formed the working group, Cllr S

Frost – Chair, Cllr J Bellefontaine, Cllr G Upton, Cllr J Porter-Hardy, Cllr R Welham, Cllr L McQuade.

- 11.3** The first meeting of the Working Group was agreed to be Wednesday 9th November at 7.30pm, at Cllr Uptons house.

12 WEBSITE

- 12.1.** The Chair suggested that the Standing Orders go onto the Website for the public to view, which may help with the understanding of the constitution of the Parish Council. The Chair suggested that the Training record could also go on the Website. Cllr J Porter-Hardy and Cllr Bellefontaine will supply the Clerk with dates of past training sessions that they have attended. Council agreed on these items being placed on the Website. **SP**

- 12.2** The Website address is served by a combination of addresses including www.badingham.suffolk.gov.uk, www.onesuffolk.co.uk/badinghampc, www.badingham.org.uk, and <http://badingham.onesuffolk.net>. The Clerk had noticed that should a member of public in any part of the country wish to Google 'Badingham Village Website', that the website did not appear until page 6. Cllr Upton will research how the website could be brought to an earlier page. **GU**

13 TRAINING

- 13.1** Council agreed that the bespoke training session held at the end of September was very worthwhile. The Clerk reported that she had received very positive feedback from the councillors from neighbouring parishes who had also attended. Council agreed to book another bespoke training session, to include 'managing budgets' and 'handling the media'. The Clerk was asked to arrange a date in the first half of January 2012. **SP**

- 13.2** The Chair reported that she was attending a leadership training course at SALC consisting of 4 2 hour sessions.

14 VILLAGE LOW COST HOUSING - Nothing to report

15 HIGHWAYS ISSUES IN THE VILLAGE

- 15.1** The Clerk read out a letter from SCC, Highways, which gave reasons for not assessing villages who requested a speed limit, it was made clear that they considered that all roads and speed restrictions were correct and in order. However, they would consider a request for 30 mph should they receive the request through a County Councillor. Cllr Upton will now make contact with County Councillor Hart to follow up this response. **GU**

9.30pm Cllr L Mcquade left the meeting

The Chair announced that due to the meeting time constraints that the following items be postponed to the next meeting:

- 16 THE PROVISION OF A 2ND VILLAGE NOTICE BOARD**
17 TO AGREE & ADOPT E.MAIL CONTACT PROTOCOL
18 TO ADOPT ADDITIONAL STANDING ORDERS
19 PUBLICITY GUIDANCE FOR 'THE ECHO' & GENERAL PUBLICATIONS

20 CORRESPONDENCE – None

21 ITEMS FOR THE NEXT AGENDA

Items 16,17,18 and 19

Dog Bin/s

Castle Radio Station support

22 DATE OF NEXT MEETING – November 17th 2011 – 7.30pm

Council agreed to convene a confidential session to discuss payment of S.Cook's invoice.

Meeting Closed at 9.35pm

Cllr D McQuade departed following his Declaration of Interest noted under Item 2.

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Chair

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Date