

BADINGHAM PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING Held on Thursday July 11th 2014 at 7.30pm at Badingham Village Hall

Reports from District & County Councillors, Police and Enterprise Badingham, and questions from members of public: -

Meeting opened at 7.35pm

1 PRESENT

Cllr S Frost - Chair
Cllr D D McQuade
Cllr R Welham
Cllr T Barber
Cllr E Meigh
Mrs Sue Piggott – Clerk

APOLOGIES

Cllr G Upton
Cllr S Osborne
Cllr L McQuade

2 DECLARATION OF INTERESTS

Village Hall Management Committee – Cllr R Welham, Cllr D
McQuade(acting Chair)
Cllr S Frost
Chair Enterprise Badingham Group - Cllr E Meigh

3 MINUTES OF MEETINGS: -15.5.14 - Approve & Sign

Council approved and signed the minutes for 15.5.14

4 MATTERS TO REPORT FROM ACTIONS OF LAST MEETING

The Clerk has heard from Bob Foster who has given the suggestion for the title of the Badingham Young Persons Community Award, as being 'You're a Star Award'.

The Clerk informed the Loper family that it was not possible to give a presentation of their plans at the Annual Parish Meeting.

The Clerk has contacted NFP a company that specialises in Play Area equipment which is suitable for Rural Play Areas and a company that the Clerk has experience of. A brochure has been requested and a meeting can be arranged to discuss requirements and prices.

The Clerk attended the Village Hall Interim Management Committee meeting on May 29th. The Clerk delivered the Parish Council's documents and Financial Status with completed Year End Audit Forms to SALC for the Internal Audit. The Clerk collected the Documents ahead of the deadline, the Internal Audit result is that everything is in order. The Paper Work with Year End Audit Form was then sent to BDO the Government External Auditor. The External Audit was submitted by July 1st in accordance with the deadline date issued by BDO.

5 FINANCE - Financial Statement – To Approve Council Agreed and Approved the Financial Statement

- 6 **PARISH PLAN** – Cllr Frost - Update and Adoption process for Action Plan
- 6.1 Cllr Frost outlined the Draft Action Plan, the Actions with suggested Cllr names to oversee and co-ordinate the progression and completion of tasks within the plan. The Parish Council in most cases can only facilitate and encourage community members to progress suggestions given within the questionnaire results.
- 6.2 Cllr Frost demonstrated the completed Parish Plan brochure with finalised photographs and layout. Council considered the Adoption of the Document/Brochure, Cllr Meigh Proposed to Adopt the Document and Cllr D McQuade seconded the council unanimously agreed to Adopt the Parish Plan 2013.
- 6.3 Council discussed the costs and requirement to have hard copies printed and agreed that 50 brochures are printed at a cost of £171. The Clerk was requested to write to County Cllr Stephen Burroughs to apply for Locality Grant monies to meet this expense. **SP**
- 6.4 The completed Parish Plan brochure will now be sent to Dr D Poulter MP and County Cllr S Burroughs to write a forward which will be added before sending to print. The Clerk will write to both parties. **SP**
- 7 **FOOTPATHS BROCHURE**
Council considered the distribution points for the Footpath Brochure. A list including the Village Pub, Village Church, Colston Hall, Suffolk Secrets Holiday Cottages, Solar store Framlingham, Crown Hotel, Framlingham Town Council offices, Woodbridge Tourist Office, was agreed. Cllr D McQuade will collect the boxes of leaflets from the Clerk and organise distribution. **SP/DM**
- 8 **PLANNING** - No Planning Applications/Decisions have been received.
- 9 **POCKET PARK – Cllr Welham**
The land management and grass cutting at Pocket Park is in place. New Play area equipment to replace pieces no longer fit for purpose and to enhance the pieces that will remain is being addressed. Three companies have now sent their details and costings, appointments will be made for cost estimates from each company to provide a ‘Nest (Spider)’ swing and new toddler swings, this will include installation and ground safety installation costs. **RW & TB**
- 10 **VILLAGE HALL – Cllr D McQuade-**
- 10.1 Cllr McQuade explained that Phase I works preparations are in place. The invites to tender have been sent to local builders. Johnathan Sullivan will report on the tenders received at the next Village Hall meeting.
- 10.2 Cllr D McQuade and Cllr S Frost manned a Parish Council & Village Hall Committee stand at the village fete, one member of the public visited the stand and offered voluntary help for the Village Hall.
- 11 **TREE MANAGEMENT ON LAND OWNED BY THE PARISH COUNCIL-Cllr Welham**
Cllr Welham reported that Sean Wright Tree Surgeon had surveyed the trees and concluded that the Horse Chestnut is in a dangerous state. The works necessary removal of a dead limb to make the tree safe. Because of the

proximity to the road traffic control is required. The total for the assessment, works and traffic control is £500. Council discussed using volunteers and accessing the local PCSO for Badingham as an alternative. The Clerk will speak to the PC Insurers to gain advice for volunteer operatives using chain saws and the works required in the close proximity of the main road. The Clerk will also speak to Mr N Newton Tree Officer for SCDC. Cllr Welham will speak to PCSO Kevin Mann.

12 BROADBAND – Cllr Meigh

12.1 Cllr Meigh detailed the piece that he had written regarding Broadband problems in the village. Council agreed to print the piece in the next Echo insert. **SP**

Council agreed that a letter should be written to Dr D Poulter lobbying for better services for Badingham. **SP**

12.2 Framlingham Broadband Community Scheme is available and expanding to cover villages, council agreed to arrange a presentation in the future.

13 HASTOE HOUSING

Council agreed that an extra PC meeting should be arranged to cover the New Lea administration and that a representative from Hastoe Housing and SCDC should lead a presentation and be available to the Public to answer questions and issues raised. The Clerk will try to gain dates from Hastoe and SCDC to try to arrange a date for this meeting. **SP**

14 ARCHIVING and Storage of Parish Council Records to Records Office
– Council to consider organisation of Records - Deferred

15 VILLAGE EMERGENCY PLAN
Council to consider formulation of Emergency Plan - Deferred

16 TELEPHONE BOX
Cleaning/Painting/Maintenance - Deferred

17 CORRESPONDENCE
SCDC have written to explain that all residents are being given the change in refuse collection service with regard to day and time.

- 18 ITEMS FOR NEXT AGENDA**
- Action Plan
 - Village Emergency Plan
 - Telephone Box
 - Parish Council Legal Support Consultancy membership

19 DATE OF NEXT MEETING
Thursday 28th August 2014 –TO BE CONFIRMED

Meeting closed 9.10pm

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Chair

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Date